

Dear Guest (Substitute) Teacher,

Welcome! Substitute Teachers are integral to the Washoe County School District’s education system. We value our hard-working substitute teachers who contribute to student achievement through their commitment to quality education.

Guest teaching is a demanding job that requires organization, mental preparation, flexibility, knowledge, skill, and positive attitudes. This handbook and our webpage are designed to help you prepare for this critical and challenging job.

Research has shown that during their K-12 experience, the average public school student spends about one year with a guest teacher. Our mission is to provide a quality education that prepares all children for a successful future, and we appreciate your commitment to our educational team. We hope you find guest teaching for the Washoe County School District rewarding.

We always look for ways to improve our process, training, and experience for our guest teachers. We welcome your feedback at any time.



Updated 8/2024

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Contact Us

We are here to support you with any questions or concerns. Please reach out if you have questions regarding assignments, pay, applications, and general licensing inquiries.

Contact Information

Office hours: Monday- Friday, 6:30 am - 4:00 pm

Phone: 775-348-0231/ 0233

Email: suboffice@washoeschools.net

Jody Hilton

Substitute Services Coordinator

JHilton@washoeschools.net

Camille Druitt

Substitute Services Specialist

Camille.Druitt@washoeschools.net

Substitute Services Webpage: <https://www.washoeschools.net/Page/645>

Click on Careers → Services → Current Guest (Substitute) Teachers to access helpful information about:

- Pay
- Substitute Procedures
- Classroom Management (Guest Teaching 101) for Guest Teachers
- License Renewal with the Nevada Department of Education
- Employee Online
- Outlook Email
- Safe Schools Training
- Teaching Resources
- ARL Program
- Volunteer Opportunities
- Careers in Teaching

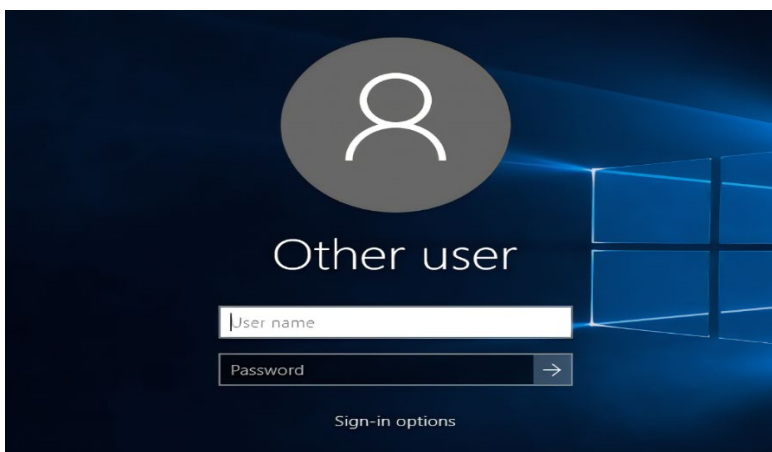
WCSD Login Information

When all hiring requirements have been completed (i.e., your I9, Fingerprinting, and Orientation), you will be entered into the WCSD system. You will receive two emails: one from Frontline Education to create a username and password for AESOP and one from Sub Services with all your district logins. These may take 1-2 business days to receive. Please check your spam folder for this as well.

You do not need the WCSD email to accept AESOP jobs. Please refer to page 4 for more information.

If you cannot access your email or have forgotten your password, contact the IT Help Desk at 775-789-3456. You will need your Employee ID # when calling.

Instructions: If you are new to the District, your **first login attempt must be done from a district computer at a district site.** This will prompt for a password reset upon successful login. Use the information from the email to sign in to the computer as yourself. You should start on this screen:



What do I use this information for?

District Email (Web Outlook):

Please be sure to regularly check your email, as this is the main way Substitute Services will communicate important information to you throughout the year.

Multifactor Authentication (MFA)

You must set up a MultiFactor Authentication (MFA) to access your email on your own devices. The first setup and login must be completed on a WCSD computer for the first time. Instructions can be found here or [Washeschools / Departments / Office of Information Technology / IT Documentation \(washeschools.net\)](#)

MY PGS (Professional Learning):

Through MyPGS (Professional Growth Systems), Washoe County School District offers many courses to our employees. Some courses are free, while others may have a nominal fee.

The remaining resources use different login credentials:

AESOP: www.aesoponline.com

AESOP is a 24/7 automated Guest (Substitute) Teacher dispatching system. This is where you will accept, cancel, and view substitute assignments.

- There are three ways to select assignments:
 1. Web sign in
 2. Phone (1-800-942-3767)
 3. Automated calls

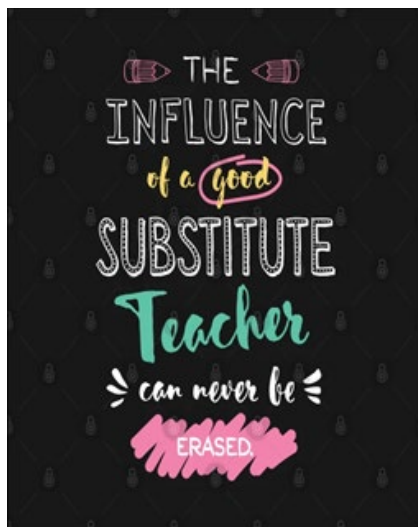
EMPLOYEE ONLINE: washoeschools.net → Staff tab → Employee Online

Employee Online is an online portal that will allow you to:

- Electronically view/print out your pay stubs
- Change your tax filing status (W4) and view your W2
- Change your address
- Add emergency contact information

SAFESCHOOLS TRAININGS: washoeschools.net → Staff Tab → More → SafeSchools

The district will assign annual training through this site. This mandatory training must be completed each year you are an active Guest Teacher.



AESOP

(Frontline Education)

Logging into AESOP

- Once we have added you to the AESOP system, you will receive an email from Frontline Education asking you to create a username and password.
- After you have created your username and password, you can log in to AESOP and pick up jobs

AESOP phone system*

- Automated calls are sent from 5 am-12 pm and 6 pm-10 pm. The system does not leave a message.

*You can instruct AESOP when (or not) to call once you log in

When can I start looking for work?

After you meet with us to complete your I-9/W4, we will add you to the system. You will then receive an email from Frontline Education asking you to create your username and password for AESOP.

I want to pick up a job, but is it past the assignment start time?

Jobs are sometimes logged late; if you see a job that has already started, please call the school before accepting the assignment.

What's an excellent first-time job to accept?

- ½ day assignments
- Alternative education: Study Hall / Art
- Intervention: "Pushing" into different classrooms to assist teachers
- Special Education Resource: Best place to start for your first time in Special Ed
- Roving Guest Teacher: Assisting teachers when they are called away for a short time

I'm already working with a teacher; can they assign me to a job?

This accounts for 1/3 of all absences logged in AESOP. The teacher makes prior arrangements with you. They will then log the absence and assign you.

Student Interns: Your lead teacher will log the absence & assign you

AESOP Best Practices

- **Ensure you are arriving 30 minutes before the start time of your assignment. This is not compensated.**
- **Verify your AESOP assignments by the 10th of each month**

This will ensure you are paid correctly.

If you see an error in AESOP, call the school where the error occurred.

- **Canceling assignments**

Cancel early – this gives AESOP and the schools a chance to find another substitute.

If you are canceling the day of the assignment, you must contact the school

- **24-hour cancellation rule:** If you cancel an assignment within a 24-hour window of its start time, AESOP will not allow you to pick up any other assignments for that day.

AESOP Glossary

Available jobs

You can view your current, past, or future assignments

Feedback

Teachers can leave a brief review

Preferences

You can update your email and phone number, specify your call times, and change your password or PIN.

Accepting an assignment

You will receive a 9-digit confirmation number

Cancelling assignments

Click on the small trash can located in the “date” block.

Teacher communication

Teachers can complete the “notes” field with pertinent information and attach lesson plans to be viewed beforehand.

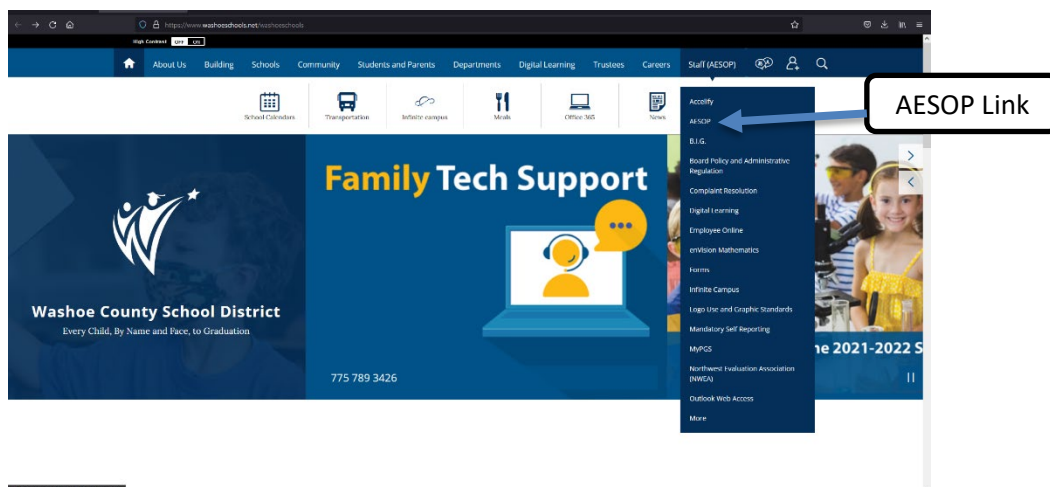
How to use AESOP

1. Navigate to the AESOP website

You can use [AESOPonline.com](https://www.aesoponline.com) in your browser

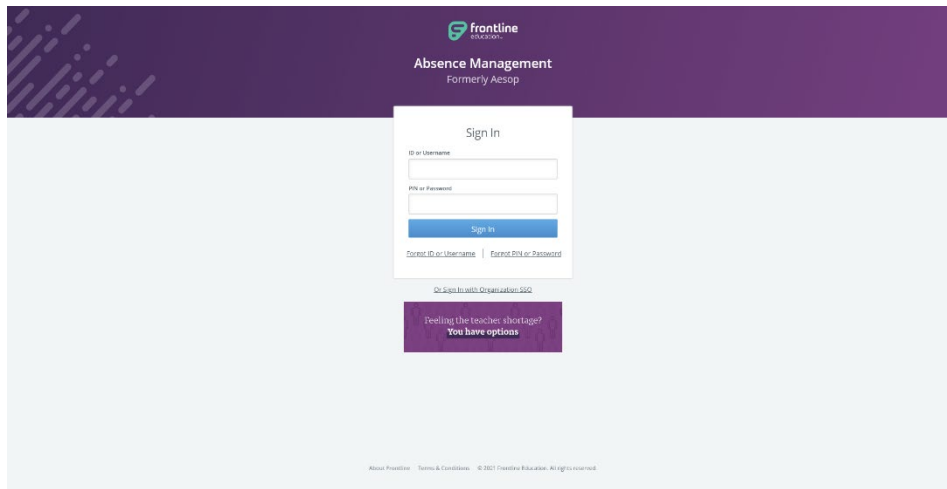
Or

Access through the Staff Tab on Washoeschools.net



2. Logging into AESOP

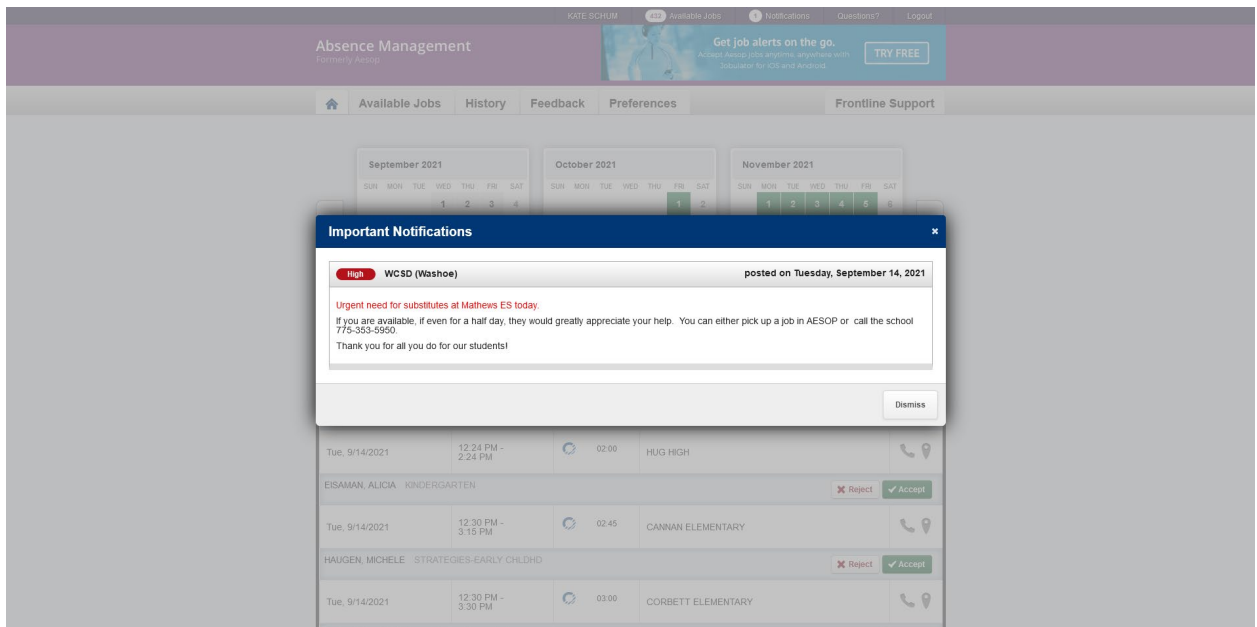
This is your login homepage.



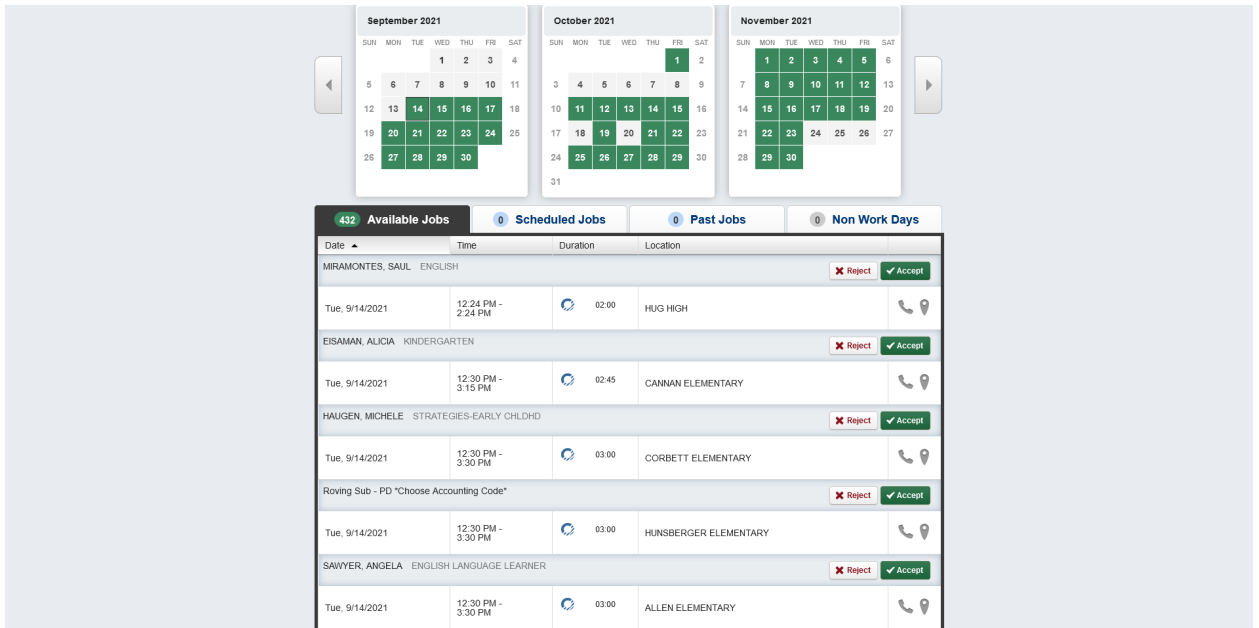
If you cannot remember your username, please email suboffice@washoeschools.net

3. Home Page

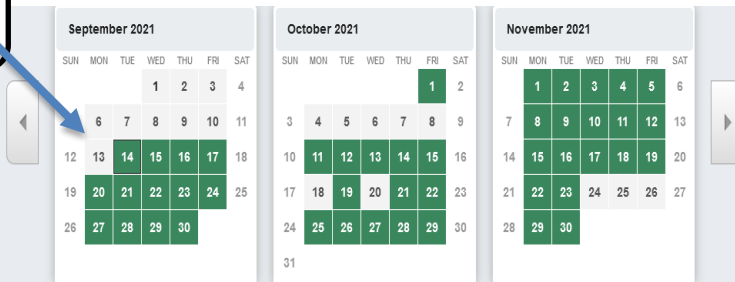
Any important Notifications will pop up.



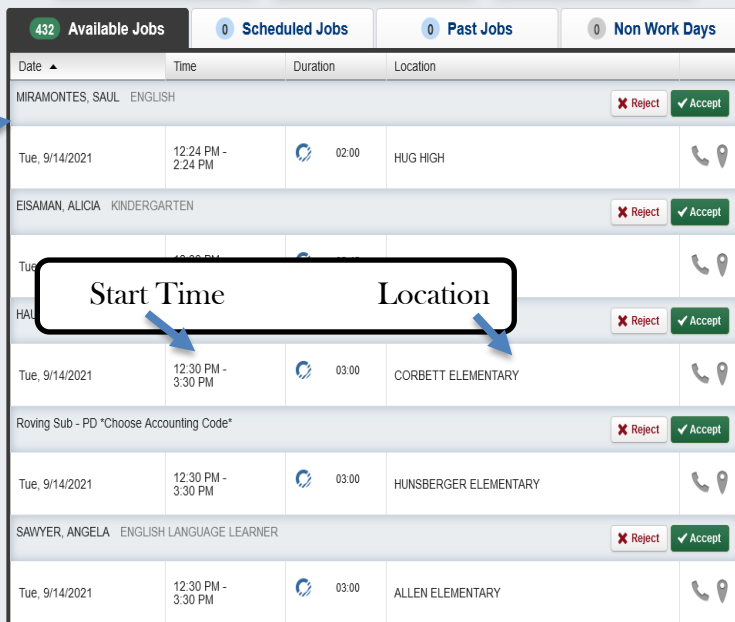
Here, you can view all available jobs.



You can select a date here to book future jobs as well



The teachers name and Subject/Grade is listed here

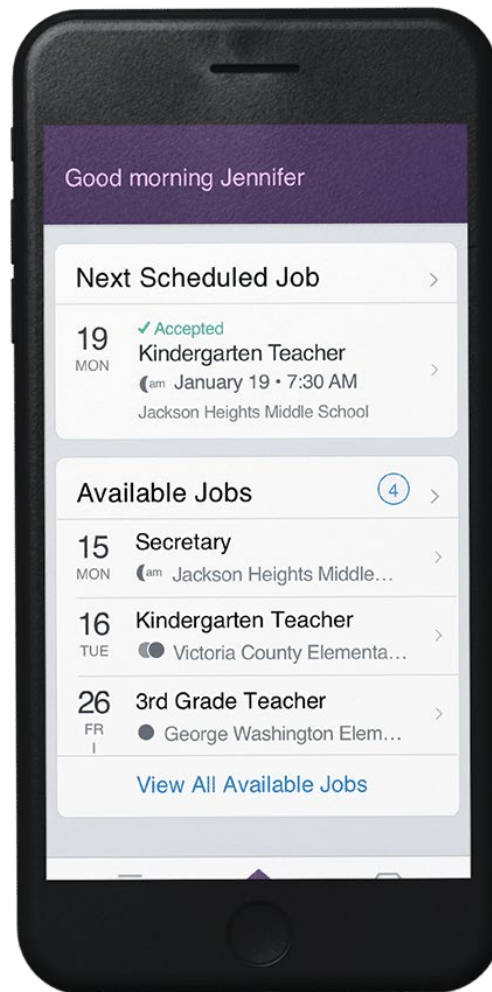


ACCEPT HERE

Phone number and Address*
*When Available

Frontline Education App (AESOP)

- You can download the Frontline Education App for your mobile device. It is available for iPhone/iPad and Android.
- Get notification of available jobs right to your mobile device
- Accept available jobs and view job details within the app.



Compensation

Your work is vital and rewarding. All pay is based on the times shown in AESOP. The compensation is outlined below.

FULL DAY (Anything Over 4 hours) * = \$143.00

HALF DAY (4 hours or less) * = \$71.50

This includes Intervention, Principal Directed and Roving Sub

You must report to the school 30 minutes before the start time shown in AESOP (this is non-paid)

Available long-term positions are emailed weekly to your WCSD email address. If you find an assignment that interests you, please get in touch with the school.

Long Term Assignments:

Guest Teachers who sub for a teacher out for an extended time or guest teachers who sub in a vacant teacher allocation are considered long-term positions. Principal-directed, Roving Sub, and Intervention do not qualify for long-term pay. Full days worked will still be counted in the event you work a \$143/ day assignment.

FULL DAY (MORE THAN 4 HOURS) * = \$171.00

HALF DAY (4 HOURS OR LESS) * = \$85.50

*Times are based on the start and end times indicated in the AESOP system.

Pay does not include the ½ hour you are required to arrive before the start of class.



Charter Schools

Our charter school partners determine their own pay rates and manage their payrolls. To ensure you are paid, you must complete the necessary paperwork with the charter schools.

IMPORTANT: Any days worked at our charter school partners will count towards WCSD's 10-times-a-year work requirement.

Pay Dates

Substitutes are paid monthly. You are paid for workdays from the 11th of one month through the 10th of the following month (Ex.: Sept. 11th-Oct. 10th). Your pay will be deposited into your checking/savings account by the 22nd of each month. If the 22nd falls on a Saturday/ Sunday, the pay will be deposited on the prior Friday.

Errors in Pay

Check your pay stub right away. Call Substitute Services immediately if you have not received your pay or feel there is an error. Payroll only gives us two days to resolve discrepancies and issue you a supplemental check. If we are contacted late, you may have to wait until the following month to receive the missing pay.

\$10 Guest Teacher Error

If you report to a school site for an assignment and the assignment has been canceled, you have two options:

1. Pick up another assignment through AESOP
2. Take a \$10 Guest Teacher Error

(Note: You cannot do both. You may only do one or the other.)

Mileage Reimbursement:

Traveling Music/Itinerant Gifted & Talented – If you accept an assignment for a “traveling” Music or “itinerant” Gifted & Talented teacher, record the mileage between schools on a mileage reimbursement form (using the mileage chart), then place it in a school envelope addressed to the Music or Gifted & Talented Dept. If you have any questions, call the Music department at 775-861-1234 or the GT office at 775-861-4408.

Natchez Elementary—If you accept an assignment at Natchez Elementary, record your mileage from home to the school and turn this into the School Secretary.



PAYROLL CALENDAR FY 2024-25

ESP/CLASSIFIED

CERTIFIED

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2025

2024

2025

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CLASSIFIED PAY PERIOD DEFINITION:
STARTS ON SATURDAY, ENDS 14 DAYS LATER ON FRIDAY

CERTIFIED PAY PERIOD DEFINITION: (Attendance only for Salaried Staff)
STARTS ON THE 11TH, ENDS ON THE 10TH OF THE FOLLOWING MONTH

- = CLOSE OF PAY PERIOD
- = PAY DATE

SCHEDULED HOLIDAYS 2024-2025

- | | | | |
|---------------------|--------------|--------------------------|---------------|
| 1. Independence Day | July 4, 2024 | 7. Christmas Day | Dec 25, 2024 |
| 2. Labor Day | Sept 2, 2024 | 8. New Year's Day | Jan 1, 2025 |
| 3. Nevada Day | Oct 26, 2024 | 9. ML King Jr's Birthday | Jan 20, 2026 |
| 4. Veteran's Day | Nov 11, 2024 | 10. President's Day | Feb 17, 2026 |
| 5. Thanksgiving Day | Nov 28, 2024 | 11. Memorial Day | May 28, 2026 |
| 6. Family Day | Nov 29, 2024 | 12. Juneteenth Day | June 19, 2026 |

MANDATORY CLASS

[STEDI – Classroom Management](#)

Your Classroom Management requirement will be completed through STEDI, an online course. When you have completed it, please send us a copy of the certificate, which will fulfill the requirement. The online classes are available here: [STEDI. https://mylearning.stedi.org/shop/](https://mylearning.stedi.org/shop/)

The primary class (option A) is \$39.99; any of the three courses listed will satisfy the requirement. If you do not complete it within the timeframe, you will be deactivated until you do.

NEW SUBSTITUTE TEACHERS* ARE REQUIRED TO TAKE THE TRAINING WITHIN THREE (3) MONTHS OF HIRE

*The requirement may be waived if you are a former administrator, teacher, or current intern. Please email suboffice@washoeschools.net for additional information.

IF YOU DO NOT TAKE A TRAINING WITHIN 3 MONTHS, YOU WILL BE INACTIVATED IN AESOP AND WILL NOT BE ABLE TO SUBSTITUTE UNTIL YOU ATTEND THE NEXT TRAINING



*Washoe County
School District*

About the Schools

The following resources can be found at:

[Substitute Services / Documents and Forms \(washoeschools.net\)](#)

School Calendars

Balanced

- 1-week Fall Break
- 2 -week Winter Break
- 2-week Spring Break

Capital Projects

- These schools have a delayed start due to repairs/construction being completed.

3 Incline Schools

- These schools start & end later than Balanced calendar schools. Spring Break is also at a different time.

TMCC (Truckee Meadows Community College) Magnet High School

- We have approximately eight teachers who work at TMCC. They utilize TMCC's calendar.

Holidays

There is a higher-than-normal need for Guest Teachers before and after holidays. Please check AESOP and accept assignments if you are available during this time.

Bell Schedules

Use this resource (link provided above) as a general guide for assignment start/end times. Schools have early release times on Wednesdays. If you have any questions, call the school to verify.

School Locator Map

As new schools are completed, our website will update this map.

Directions to Schools

Please call the school if you are running late or must cancel

Administrator/Secretary List

School Secretaries will be your primary contact for any questions while at the schools.

Workers' Comp Information

Report any injury to the office. They will have you complete a form. If you have any exposure to bodily fluids, please call Risk Management (775-348-0235). You will receive a hepatitis shot.

Guest Teacher Procedures

➤ Before you leave home

- Verify the absence of information
 - Date, start and end times

- school name and location
- teacher's name
- **Dress professionally**
 - You are a role model for your students
 - Some schools have dress codes. If you have questions about acceptable attire, please get in touch with the school directly.
- **We don't recommend bringing valuables to work**
 - We cannot guarantee there will be a place to store your belongings
- **School delays or closures**
 - Go to www.washoeschools.net for the latest updates
- **When you get to the school:**
 - ✓ Report to the office 30 minutes ahead of the AESOP time (this is not compensated). Once in the office:
 - ✓ Show a photo ID
 - ✓ Sign-in
 - ✓ You will receive a substitute binder, keys, temporary Guest Teacher badge, etc.
- **Before class starts**
 - Introduce yourself to the teacher(s) in adjacent classrooms in case you need help
 - Log into the computer (using logins that will be emailed to you)
 - Review any materials and lesson plans left by the teacher
- **When class begins**
 - Greet your students as they arrive
 - Introduce yourself to the class
 - Learn what "quiet" signal the teacher has established to help control class
 - Take attendance
 - Follow lesson plans and assigned duties
 - Demonstrate skill in classroom management
 - Be positive and respectful and maintain professional confidence in your interactions with students, school personnel, and parents
- **If no lesson plans are available**
 - Ask a teacher in another classroom
 - Ask a department leader
 - Ask a student leader
- **Resources for Guest Teachers**
 - In case you find no instructions or lesson plans, we recommend you gather some lesson plans as well as fill-in activities and bring them with you to class
 - There are also resources linked through [Substitute Services / Current Guest \(Substitute\) Teachers \(washoeschools.net\)](#) under Teaching Resources.

- **Please Do Not . . .**
 - Engage in activities of a personal nature (reading, using the internet, personal calls, etc.)
 - Bring in your DVDs/CDs
 - Show any non-previewed Internet videos
 - Speak sarcastically or voice degrading opinions

- **Before leaving the classroom**
 - Return everything to its original location

- **Before leaving the school**
 - Return to the office and return the Guest Teacher's binder and keys.
 - Sign out

- **Secondary teachers with prep periods or block schedules**
 - Unless you are working on teacher tasks, you may be asked to assist in other classrooms

- **Possible assignment changes**
 - A school administrator may ask you to move to another classroom than the one you originally signed up for. They appreciate your flexibility and willingness to put students first.

- **Guest Teacher Daily Report**
 - Make copies
 - Leave a summary of what occurred during the day on the teacher's desk

- **Safety issues**
 - Every school binder has an emergency plan that includes procedures for evacuation and lockdown situations
 - NEVER LEAVE STUDENTS UNATTENDED
 - Treat all threats seriously. Report any threat immediately to the school secretary
 - Report any suspected child abuse to the school secretary
 - There is a zero-tolerance factor regarding weapons. Report immediately to the office

➤ **Health**

- Do not administer medicine (even aspirin) to students. Refer them to the office or nurse for supervision
- Report accidents or injuries to the office or clinic immediately
- If a student becomes ill, call for help. Send the student to the clinic accompanied by someone.
- Use latex gloves provided in the classroom if you must come into contact with any blood or other bodily fluid
- **DO NOT PROVIDE FOOD/SNACKS FOR STUDENTS**

➤ **Professional boundaries**

- Use common sense in your interactions with students
- Never be alone with a student
- Leave doors ajar while speaking with (a small group of) students
- Do not invite students into your car/or home
- Do not engage students on any social media sites

➤ **Do not initiate physical contact with students**

- There are phones in every classroom. If you need assistance, call the office.



Licensing

Maintaining Your Nevada Dept. of Education License

Maintaining an active Nevada Department of Education (NDE) Substitute License is your professional responsibility and requires you to continue to work as a Guest Teacher. You can access a copy of your license by visiting the Nevada Department of Education website: <https://online.nvdoe.org/#/VerifyLicense>.

Renewal

You can renew your license up to 9 months before expiration. Each renewal will require fingerprints to be completed for the Nevada Department of Education. At the time of your renewal, NDE will provide a list of approved vendors for fingerprinting. We encourage you to begin the renewal process at least six months before your license expiration date: https://doe.nv.gov/Educator_Licensure/Online_Portal/

You will be inactivated in AESOP if your license expires and cannot work. Once your license is current, please email us a copy of your new license so it can be reactivated in Frontline.



Important Reminders

- **Change of Address**
 - You can update your address on Employee Online. It is essential to keep it updated so we know where to send your W-2.
- **Name Change**
 - You must complete the Name/Address Change form and provide your issued driver's license and Social Security card reflecting the name change. All documents must be turned in to Human Resources either in person or by email to humanresources@washoeschools.net
- **Ending Your Employment**
 - Notify Substitute Services
 - If moving, be sure to change your address through Employee Online
- **10-times-a-year work rule***
 - Sub Services requires all Guest Teachers to work at least ten days per calendar year. The calendar year runs from the month you are hired to the following year (ex. March to March). Failure to meet this requirement will result in being terminated from the system.
 - *Waiver may be given for some situations: Military leave, medical condition, etc. (documentation is required for a waiver)
Contact Sub Services with any questions regarding this requirement.
- **Discipline**
 - **Unsatisfactory Evaluations**
 - Teachers may submit unsatisfactory evaluations to us based on reports from staff, parents, or students. A school administrator completes the form. They can request that you be blocked from seeing future assignments at their school. If we receive an unsatisfactory evaluation, you will receive a copy. The memo accompanying the evaluation urges you to contact the administrator to discuss the evaluation.
 - **Guest Teacher Termination**
 - A Guest Teacher may be terminated for any of the following reasons: incompetence, fraud, insubordination, gross misconduct, neglect of duty, physical or verbal abuse, and for accusations resulting in a criminal investigation.



May 3rd

Glossary of Terms

Here are some helpful education-related terminologies: special education terms and acronyms.

Adapted Physical Education

This is alternative physical education for students with disabilities who cannot safely or successfully engage in unrestricted participation in the vigorous activities or the regular physical education program.

At-Risk

Every child has the potential to succeed in school and life. Yet there are many factors that can impair a child's ability to achieve their full potential. Children who live in poverty, are disabled, have limited English proficiency, and are raised in a dysfunctional or abusive homes—these children are “at risk” of failing in school and beyond. A child maybe at risk because of one factor or a combination.

Autism

Autism is a developmental disability that significantly affects verbal and nonverbal communication as well as social interaction generally evident before age 3. Autism adversely affects a child's educational performance. Other characteristics often associated with Autism is engagement in repetitive activities and stereotyped movements, resistance to environmental change or change in daily routines and unusual responses to sensory experience.

Behavior Intervention Plan

This is an individualized behavior management plan written for a student exhibiting behavioral concerns that interfere with learning.

Comprehensive Life Skills (CLS)

This is typically a self-contained class working with children who have been identified as requiring a functional curriculum. Most of these children are eligible for Special Education under the category of mental retardation. Under most circumstances, at least one Paraprofessional has been assigned to this program.

Day Treatment

This is a restrictive elementary school program for students with extreme behavioral and social/emotional challenges.

Developmental Kindergarten

This is a program for children who are kindergarten age. The program is similar to the Early Childhood program. Under most circumstances, at least one Paraprofessional has been assigned to this program.

Early Childhood

This is a program for children 3 to 5 years of age who have been found eligible for special services under the eligibility of developmental delay. Their identified delay might be in speech-language, cognitive, motor, self-help, or behavior. Under In most circumstances, at least one Paraprofessional has been assigned to this program.

English Language Learners (ELL)

Students for whom English is not their native language are called English Language Learners.

English as a Second Language (ESL)

A course of study designed specifically for students whose native language is not English.

Extended School Year

The provision of educational and related services to students with disabilities in excess of the 185 day-school year.

Free and Reduced Lunch (FRL)

Free and reduced-priced lunches are provided to students whose families fall below a minimum income threshold as determined by the Federal Government.

General Resource

In this program, the teacher may work with children in a small group in a separate classroom or may work with children in the general education setting. The children assigned to this teacher have been identified as requiring specialized instruction in one or more academic areas, including behavior management.

GLAD (Guided Language Acquisition Design) Training

Teachers instruct reading and writing using the content curriculum.

Home/Hospital

This placement option is for a student who cannot attend school for at least 15 days as a result of physical illness, accident, or emotional crisis.

Inclusion

Special Education students go into a regular education classroom with assistance in varying degrees from the Special Education staff; each school has its own inclusion program, and therefore, the details vary from school to school based on the student's IEP.

Individualized Education Program (IEP)

The IEP is a written education plan for a school-aged child with disabilities that is developed by a team of professionals (teachers, therapists, etc.) and the child's parents or family to meet the unique needs of students with disabilities who require specially designed instruction. This plan describes how the child is doing and specifies the child's learning needs, and describes what services the child will need.

Limited English Proficient (LEP)

LEP students are those for whom English is a second language and who are not reading or writing in English at grade level. This is another term for describing students who are English Language Learners (ELL).

Occupational Therapy

This is a related service for students whose fine motor, perceptual, and sensory integration impairments significantly interfere with their education.

Paraprofessionals

Paraprofessionals are those non-certified employees who assist with instruction in various

ways, including Library Assistants, Classroom Aides, Classroom Assistants, and Assistants who provide one-on-one tutoring services.

PLATO

PLATO Learning, Inc. is the original educational software company and has the capability to assess student skills, align instruction to state graduation tests and prescribe appropriate coursework to fill in skill gaps. Designed to promote learning through interactive, real-world problem-solving activities, PLATO courseware uses visually stimulating, photo-realistic environments to engage students in interactive learning.

Pull Out Class

Students come out of class to receive additional support from a specialized teacher typically in a small group setting.

Push In Class

Special Education teacher joins a General Ed teacher to provide additional support to students.

Self-Contained

This is an educational setting where the student receives Special Education instruction for more than 60% of their instructional day. They may participate with non-disabled peers for other subjects.

Social Intervention Program (SIP)

This is typically a self-contained class that works on social skill training for children with behavior disorders. Most of these children have behavior plans and behavioral goals as part of their educational program. Under most circumstances, at least one Paraprofessional has been assigned to this program.

Speech Therapy

This is a direct or related service addressing areas of speech, language, or hearing.

Strategies

This is a program where the children require a different type of presentation of curriculum. The children will probably have Special Education eligibility for Autism and will require some very unique forms of communication. Under most circumstances, at least one Paraprofessional has been assigned to this program.

Success For All

A literacy program that many Washoe County School District Elementary schools have adopted . The program features a very structured Literacy Block.

Title I

This term is used to describe schools receiving Federal funding. Eligibility is assessed annually.

Turning Point

Restrictive program for secondary students with extreme behavioral and social/emotional challenges.

Special Situations/Locations

ELL (English Language Learners)

You don't need to know a foreign language to teach ELL

Music Guest Teachers

If you are proficient in music, **call the Music Dept. at 775-861-1234.**

They will share your contact information with their music teachers. Schools are prepared for non-music Guest Teachers: videos, watch them practice, etc.

Jan Evans Juvenile Detention Center

Students with behavior issues are housed here. Correction officers will always be in attendance. Before you Guest Teach here, you must attend a 1-day training. **Call 775-325-7855 if you are interested.**

Special Education

Is it your first time subbing? Try Special Ed Resource. These students need extra help. More challenging classes will be listed in AESOP as:

- Social Intervention Hearing Impaired Social Resource
- Comprehensive Life Skills Strategies (Autism)

There will be Aides or Assistants in the classroom to help.

If you're entering the Special Education Field, Take the Non-Violent Crisis Intervention Foundation Course (#13102) through the MyPGS link.

Piccolo School

This is our dedicated Special Education school. They have students with moderate to severe conditions ranging in age from 3 to 22. Many classes have Teacher Aids/ Assistants available.

You may be required to assist with lifting, feeding, and diapering students. Don't accept if you are not willing to help in this manner.

Students with behavioral or emotional challenges

At the secondary level: Washoe Inspire, Turning Point

At the elementary level: P.A.S.S. (Positive Approaches to Student Success) Glenn Hare and Hunter Lake Elementary

AACT (Academy of Arts, Careers & Technology)

If you have vocational experience, call them at 775-861-4418 7 Academies:

- Communication Arts & Media
- Culinary & Hospitality
- Education & Training
- Engineering
- Business
- Medical
- Natural Resources & Animal Sciences

Signature Academies

For details, go to: <https://www.washoeschools.net/SACTE>

Career & industry-based programs at all high schools. These programs allow students to pursue special interests, talents, or career goals.

- Agricultural Science
- Business & Marketing
- Engineering & Manufacturing
- IT, Media & Communications
- Global Studies
- Health Sciences
- Performing Arts
- International Baccalaureate

TMCC (Truckee Meadows Community College) Magnet High School

We have approximately eight teachers who work at TMCC. They utilize TMCC's calendar, and all classes are held at TMCC.

RISE Academy for Adult Achievement

Classes from 9:30 am-12 pm and 6-8:30 pm M-Th. High school equivalency classes (GED), proficiency exam, ESL, and adult diploma classes (English, Math, US History, Government, Creative Writing, Media Journalism, Anatomy, and Forensic Science).

RISE Academy for Adult Achievement 775-333-5150 ext. 257 if you are interested.

