

Advance at a Glance

Students learn to think for themselves when teachers continuously learn and develop their classroom practices. *Advance* engages teachers in reflecting on both student learning data and meaningful feedback from school leaders, so they can learn, grow and thrive as professionals.

Key Dates and Reminders for School Year 2024-25

- ❑ **September 5 – October 25:** Initial Planning Conference (IPC) Window: Teachers who are rated ineffective or Developing shall have a second meeting to discuss the Teacher Improvement Plan
- ❑ **Ongoing through October 11:** Review and align orders for MOSL assessments in the Periodic Assessment Selection Tool (PAST) to ensure delivery of chosen materials for assessment administration (please note: materials are not ordered through AWA).
- ❑ Orders placed in PAST by September 13 will include both Beginning-of-Year (BOY) and End-of-Year (EOY) assessment materials.
- ❑ Orders placed between September 13 and October 11 will include only EOY materials. Schools will have to call the Schoolnet Helpdesk to place a late order for printed BOY materials.
- ❑ There will be no late ordering window. Make sure to place orders in PAST by October 11.
- ❑ **September 16 – October 25:** Beginning-of-Year Assessment Administration, Norming, and Scoring Window*
- ❑ **October 1:** Prepare and Deliver Teacher Improvement Plans (TIPs)

- **October 11:** Review and/or complete assessment ordering in the Periodic Assessment Selection Tool to align assessment order with MOSL selections
- **By October 11:** Make School-Level MOSL Selections
- **By October 25:** Attend annual training session at school sites
- **By October 25:** Complete Beginning-of-Year Assessment Administration, Norming, and Scoring*
- **By November 8:** Make Teacher-Level MOSL Selections (teachers will be notified of their MOSL selections by DOE central on **November 15**)
- **By November 8:** Resolve all scanning or missing score errors, and submit final Beginning-of-Year Assessment scores
- **January 2 – April 30:** Mid-Year Professional Conversation Window for Teachers with a TIP
- **January 24:** Last Day of the Fall Observation Window (Last Day of Fall Term)*
- **By March:** Schools revise teacher-level MOSL selections if teachers' rosters/courseloads have changed since the fall term.
- **April 25 – June 20:** Summative End-of-Year Conferences and Final TIP Meeting Window
- **May 5 – June 13:** End-of-Year Assessment Administration, Norming, and Scoring Window**
- **By June 6:** Complete Teacher Observations (Last Day of the Spring Observation Window)***
- **By June 13:** Complete End-of-Year Assessment Administration, Norming, and Scoring*

- **June 20:** Resolve all scanning and missing score errors, and submit final End-of-Year Assessment Scores
 - **June 26:** Last Day to Deliver MOTP Summary Forms to Teachers
 - **June 26:** Last Day to Deliver TIP Form and Accompanying Documentation to Teachers
 - **June 26:** Complete Entry of Final MOSL and MOTP Points in AWA (*offline schools only*)
- * Last Day of the Fall Observation Window for HS is January 17 due to Regents administration
- ** Some assessments may have different administration, norming and scoring windows; review the [MOSL Assessment Administration Handbook](#) for more information. See the [MOSL Administration Calendar](#) for dates, and review the [New York State Assessment Calendar](#) for New York State Education Department assessment administration dates.
- *** Due to Eid al Adha/Anniversary Day on June 5 and Clerical Day on June 6, the last observable day for 3K-5, 3K-8, 6-8, K-12 schools and standalone D75 programs is June 4.