

Teacher Evaluation				
	DISTRICT/CHARTERS Tasks	PED Tasks		
NMTEACH EES PLANS updates				
<u>Amend EES plans according to the August 3 MEMO</u>	August 14-September 14	Confirm- September 30		
STUDENT ACHIEVEMENT				
	District Data Confirmation			
<ul> <li>Teacher Assignment/Course/Roster Data Review through TSDL (aka Accuroster) Window</li> </ul>	September 1-October 15, 2015			
<ul> <li>Training Guidance for TSDL Data Review (webinar and regional training)</li> </ul>		August 24, 2015		
<ul> <li>Districts/Charters will review teacher and course assignment data, including student rosters, that will be used to establish Student Achievement Measures (STAM) on NMTEACH Summative Evaluations</li> </ul>				
<ul> <li>Districts share assignment/course data with principals</li> </ul>		November 1, 2015		
<ul> <li>Gather Interim Assessment (NWEA, Discovery, STAR, Riverside) Data via Electronic Upload</li> <li>Guidance out to LEAs</li> </ul>	September 14-October 30, 2015	September 10, 2015		
OBSERVATIONS	·			
<ul> <li>Observations are considered complete when:</li> <li>Observations conducted and submitted to teachers through Teachscape</li> <li>Feedback provided to teacher by principal</li> </ul>				

## NMTEACH 2015-2016 Calendar

Teacher acknowledges receipt of observation		
Principal finalizes observation in Teachscape to ensure		
points are awarded on NMTEACH summative evaluation		
3 Observation Cycle (OPTION 1)		Calibration
Observation 1	November 1, 2015	Training-
Observation 2	January 20, 2016	Ongoing
Observation 3	April 15, 2016	
2 Observation Cycle (OPTION 2)		
Observation 1	December 20, 2015	
Observation 2	April 15, 2016	
2 Observation Cycle (OPTION 3-Outside observer)		
Observation 1	December 20, 2015	
Observation 2	April 15, 2016	
MULTIPLE MEASURES		
Domains 1 and 4 are considered complete when:		
<ul> <li>Domains 1 and 4 review conducted, scored, and</li> </ul>		
submitted to teacher		
Feedback provided by principal		
<ul> <li>Teacher acknowledges receipt of observation</li> </ul>		
• Principal finalizes (confirms) observation in Teachscape to		
ensure points are awarded on NMTEACH summative		
evaluation. All data that has been entered into		
Teachscape as of April 15, 2016 will be pulled for the		
NMTEACH summative rating.		
Domains 1 and 4		
<ul> <li>Only 1 submission for each of these two domains is</li> </ul>	April 15, 2016	
necessary per school year		
	Charter Reporting/Verification Deadline	
Charter Flexibility Multiple Measure Data Submission	April 15, 2016	
Teacher Attendance Reporting	District Reporting/Verification Period	
<ul> <li>April 16, 2015-April 15, 2016</li> </ul>	•September 15, 2015 -October 15, 2016	
	(1 <sup>st</sup> window report absences from April 16, 2015 through	



<ul> <li>September 15, 2015)</li> <li>March 21-April 22, 2016 (2<sup>nd</sup> window report absences September 16, 2015 through April 15, 2016)</li> <li>May be submitted as soon as available. Do not wait until April 22 to submit.</li> </ul>	
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	Data available January 15
January 11, 2016-March 11, 2016	2016 Data available April 1, 2016
May 2, 2016	
rincipal Evaluation	
Available Fall 2015	
Districts may move up timelines, or use partial data from the observation process to complete principal summative reports	
http://ped.state.nm.us/ped/NMTeachDocs/Toolbox/housse_a.pdf http://ped.state.nm.us/ped/NMTeachDocs/Toolbox/housse_b.pdf	
	<ul> <li>March 21-April 22, 2016 (2<sup>nd</sup> window report absences September 16, 2015 through April 15, 2016)         <ul> <li>May be submitted as soon as available. Do not wait until April 22 to submit.</li> </ul> </li> <li>Window Open November 24, 2015-December 11, 2015         <ul> <li>January 11, 2016-March 11, 2016</li> </ul> </li> <li>May 2, 2016         <ul> <li>Available Fall 2015</li> <li>Districts may move up timelines, or use partial data from the observation process to complete principal summative reports</li> <li>http://ped.state.nm.us/ped/NMTeachDocs/Toolbox/housse_a.pdf</li> </ul> </li> </ul>



HOUSSE Form C	May be completed as early as February, 2016	
	http://ped.state.nm.us/ped/NMTeachDocs/Toolbox/housse_c.pdf	
HOUSSE Form D	May be completed as early as February, 2016	
	http://ped.state.nm.us/ped/NMTeachDocs/Toolbox/housse_d.pdf	
Recommended timeline		
<ul> <li>HOUSSE Forms A and B</li> </ul>	Prior to October 1, 2015	
<ul> <li>Midyear review</li> </ul>	January – February, 2016	
<ul> <li>HOUSSE Form C</li> </ul>	April, 2016	Data
<ul> <li>HOUSSE Form D</li> </ul>	April, 2016-June, 2016	available
		March 4,
Teacher Surveys	January 4, 2016- February 12, 2016	2016
Final Summative Report	Recommended April-June, 2016	
Final Principal Evaluation Data Submitted to PED	July 1, 2015-July 31, 2016	