

### Human Resources

Fresno Unified School District

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# Career Opportunities for Substitutes Open Positions

#### How To Become A Fresno Unified Substit

Have a valid credential or a substitute teaching permit? See application process below.

#### Need a substitute permit?

- 1. Contact: Fresno County Office of Education (FCOE)
- Please call first FCOE at the following phone no: (559) 265-3005
   1111 Van Ness Avenue
   Fresno, CA. 93721
  - http://credentials.fcoe.org/
- 3. After obtaining permit, see application process below.

## **Application Process**

1. Complete the Fresno Unified School District Certificated online application

Provide the email addresses of two individuals to complete the electronic letters

Attach the following:

- Resume
- Credential or Substitute Permit (must show expiration date)
- Transcripts
- Apply for the position
- 2. Survey link will be emailed to the provided email on your online application (PI Fresno Unified School District)
- 3. Complete job interview successfully
- 4. Fingerprint with Fresno Unified after successful completion of interview (\$68.0
- 5. Attend mandatory professional learning & orientation

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