

BPS Staff APPR/Evaluation Calendar

Position	September	October	November	December	January	Feb/March	April	May	June	July/August
3012c Teachers	TIPs*- Based on CES in PGS	SLO/LMA Writing**	SLO/LMA Approval**	Conduct 1 st observation & rated, finalized & shared in PGS			Conduct 2nd observation & rated, finalized & shared in PGS	Artifacts Due – May 31	60 point score June 15	August 3012c-CES
								Rate Artifacts in PGS		
Announced & Unannounced Observation – Monitor TIPs in PGS									Evaluations for all Teachers 2 nd - Temps/Probs	Analyze APPR Data
NON 3012c Teacher					Evaluations - Temporary & Probationary					
	Formal observations (1 needed for Temps & Probs)					Formal Obs. (2 nd for Temps & Probs)				
TIPs may be started at any time during the school year for teachers needing support after a Formal observation.										
Teacher Assistants								Evaluation Form Due-May 31		
Teacher Aides								Evaluation Form Due-May 31		
Principals	Announced & Unannounced Visits								Evaluation Form	Planning Conference August-CES
APs & Deans										July-Evaluation Forms
CO Administrators									Evaluation Form	

*TIPs may be started at any time during the school year for teachers needing support after an announced observation.

**Note any newly hired teachers or teachers returning from a leave will need to write their SLO/LMA and have approved within 5 weeks of start date.

NOTE – All Forms (not used in PGS) are available in the BPS Document Library for Office of School Leaderships