

**Observation Record – Internship I**  
**Winthrop University – Richard W. Riley College of Education**

<b>Internship I</b> Intern:	Mentor:	Observation date:	<input type="checkbox"/> Announced <input type="checkbox"/> Unannounced
Observer: <input type="checkbox"/> Supervisor <input type="checkbox"/> Mentor <input type="checkbox"/> Site-based	Content/Topic:	Lesson Approach: <input type="checkbox"/> Co-Teaching <input type="checkbox"/> Solo Teaching	

ADEPT Domain (competencies below are <i>required</i> to <i>meet</i> expectations of Internship I)		Evaluative Comments ( <i>evaluate</i> the candidate's performance based upon the criteria of each ADEPT domain for the observation period <b>AND</b> the overall experience thus far)	<u>This Observation</u>	<u>Overall</u> performance in Internship I thus far
<b>Planning</b> (APS 1,2,3)	<ul style="list-style-type: none"> <li>Has measurable objectives, aligned with standards</li> <li>Shows logical progression that addresses objectives</li> <li>Addresses influence of contextual factors</li> <li>Plans for assessment</li> <li>Plans instructional and non-instructional routines</li> <li>Incorporates mentor and supervisor feedback</li> </ul>		<input type="checkbox"/> Satisfactory     <input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Satisfactory     <input type="checkbox"/> Unsatisfactory
<b>Environment</b> (APS 8,9)	<ul style="list-style-type: none"> <li>Holds students accountable for following rules and procedures</li> <li>Provides timely and respectful verbal and non-verbal feedback</li> <li>Ensures student safety</li> <li>Creates a conducive learning environment</li> </ul>		<input type="checkbox"/> Satisfactory     <input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Satisfactory     <input type="checkbox"/> Unsatisfactory
<b>Instruction</b> (APS 4, 5,7)	<ul style="list-style-type: none"> <li>Communicates clear expectations for learning</li> <li>Promotes meaningful learning through engaging experiences</li> <li>Maintains an appropriate pace and flow</li> <li>Presents lesson procedures and instructional tasks in a clear and logical manner</li> <li>Integrates technology</li> <li>Attempts to monitor student progress and adjusts instruction as needed</li> <li>Engages in co-teaching with mentor</li> </ul>		<input type="checkbox"/> Satisfactory     <input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Satisfactory     <input type="checkbox"/> Unsatisfactory
<b>Content</b> (APS 6)	<ul style="list-style-type: none"> <li>Presents content without error in both verbal and written format</li> <li>Provides meaningful, content-based feedback</li> <li>Attempts connections with prior learning and/or other content areas</li> </ul>		<input type="checkbox"/> Satisfactory     <input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Satisfactory     <input type="checkbox"/> Unsatisfactory
<b>Professionalism</b> (APS 10)	<ul style="list-style-type: none"> <li>Open to receiving and using constructive feedback</li> <li>Presents verbal and written communication with minimal error</li> <li>Meets professional responsibilities (timely arrival and lesson plan submission, material preparation, etc.)</li> <li>Conforms to school/district rules, Winthrop policies, SC Standards of Conduct, and FERPA regulations</li> <li>Uses data-based reflection for improvement</li> </ul>		<input type="checkbox"/> Satisfactory     <input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Satisfactory     <input type="checkbox"/> Unsatisfactory

Specific strengths:	<b>Required</b> actions for improvement:
	<b>Suggested</b> actions for improvement:

**Teacher candidate initials the statements below:**

- \_\_\_\_\_ I received an explanation of the feedback from this observation during the post-observation conference.
- \_\_\_\_\_ My performance in the experience thus far has been discussed and I understand both my strengths and required actions for improvement.

Date of post-conference \_\_\_\_\_

Candidate signature \_\_\_\_\_ Observer signature \_\_\_\_\_

**Observation Record – Internship II**  
**Winthrop University – Richard W. Riley College of Education**

<b>Internship II</b> Intern:	Mentor:	Observation date:	<input type="checkbox"/> Announced <input type="checkbox"/> Unannounced
Observer: <input type="checkbox"/> Supervisor <input type="checkbox"/> Mentor <input type="checkbox"/> Site-based	Content/Topic:	Lesson Approach: <input type="checkbox"/> Co-Teaching <input type="checkbox"/> Solo Teaching	

ADEPT Domain (competencies below are <i>required</i> to <u>meet expectations</u> of Internship II)		Evaluative Comments ( <i>evaluate</i> the candidate's performance based upon the criteria of each ADEPT domain for the observation period <b>AND</b> the overall experience thus far)	<u>This Observation</u>	<u>Overall</u> performance in Internship II thus far
<b>Planning</b> (APS 1,2,3)	<ul style="list-style-type: none"> <li>Has measurable objectives, aligned with standards</li> <li>Shows logical progression that addresses objectives and ensures student engagement</li> <li>Addresses influence of contextual factors on lesson and strategies for individual learners</li> <li>Plans for formal and informal assessment at various lesson points with established performance criteria</li> <li>Plans instructional and non-instructional routines</li> <li>Co-plans with and incorporates feedback from mentor</li> </ul>		<input type="checkbox"/> Satisfactory     <input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Satisfactory     <input type="checkbox"/> Unsatisfactory
<b>Environment</b> (APS 8,9)	<ul style="list-style-type: none"> <li>Establishes and holds students accountable for following rules and procedures</li> <li>Provides timely and respectful verbal and non-verbal feedback</li> <li>Ensures student safety</li> <li>Utilizes instructional and non-instructional routines to maximize student learning</li> <li>Develops and promotes collaborative learning opportunities</li> </ul>		<input type="checkbox"/> Satisfactory     <input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Satisfactory     <input type="checkbox"/> Unsatisfactory
<b>Instruction</b> (APS 4, 5,7)	<ul style="list-style-type: none"> <li>Communicates clear and challenging expectations for learning</li> <li>Promotes meaningful learning through varied strategies and engaging experiences</li> <li>Maintains an appropriate pace and flow</li> <li>Presents lesson procedures and instructional tasks in a clear and logical manner</li> <li>Integrates student use of technology to meet a specific teaching/learning challenge</li> <li>Meets individual student needs, monitors progress, and adjusts instruction as needed</li> <li>Engages in co-teaching with mentor</li> </ul>		<input type="checkbox"/> Satisfactory     <input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Satisfactory     <input type="checkbox"/> Unsatisfactory
<b>Content</b> (APS 6)	<ul style="list-style-type: none"> <li>Presents content without error in both written and oral format</li> <li>Provides meaningful, content-based feedback</li> <li>Teaches for transfer by connecting to prior learning and other content areas</li> <li>Masters content to accurately address student questions and address misconceptions</li> </ul>		<input type="checkbox"/> Satisfactory     <input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Satisfactory     <input type="checkbox"/> Unsatisfactory
<b>Professionalism</b> (APS 10)	<ul style="list-style-type: none"> <li>Open to receiving and using constructive feedback</li> <li>Participates actively in all teacher/school-related roles and functions</li> <li>Presents verbal and written communication without error</li> <li>Meets professional responsibilities (timely arrival and lesson plan submission, material preparation, etc.)</li> <li>Conforms to school/district rules, Winthrop policies, SC Standards of Conduct, and FERPA regulations</li> <li>Uses data for specific, evidence-based reflection</li> </ul>		<input type="checkbox"/> Satisfactory     <input type="checkbox"/> Unsatisfactory	<input type="checkbox"/> Satisfactory     <input type="checkbox"/> Unsatisfactory

Specific strengths:	<b>Required</b> actions for improvement:
	<b>Suggested</b> actions for improvement:

**Teacher candidate initials the statements below:**

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Date of post-conference \_\_\_\_\_

Candidate signature \_\_\_\_\_ Observer signature \_\_\_\_\_